



NIGERIAN SAFETY INVESTIGATION BUREAU

P.M.B 7009, Area 1, Garki, Nnamdi Azikiwe International Airport, Abuja, Nigeria
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Website: www.aib.gov.ng Email: commissioner@aib.gov.ng

[DATE]

[Stakeholder]

[Address]

Dear Sir,

LETTER OF TRANSMITTAL

DRAFT FINAL REPORT ON THE [OCCURRENCE TYPE] INVOLVING [AIRCRAFT TYPE] WITH NATIONALITY AND REGISTRATION MARKS [REG. NO.] OPERATED BY [OPERATOR'S NAME] WHICH OCCURRED AT [LOCATION] ON [DATE]

Nigerian Safety Investigation (NSIB) Nigeria is hereby inviting the under listed stakeholders for their respective, significant and substantial comments on the captioned report in compliance with ICAO Annex 13, sub section 6.3.

The Bureau invites you to provide comments on the report within sixty (60) days from the date of this transmittal letter, to amend or to include substance of comments received in accordance with sub section 6.3 of ICAO Annex 13.

This transmittal letter requests you to kindly forward this draft report to the operator and the organization responsible for the type design and final assembly of the aircraft as applicable, for their comments.

This draft final report is confidential and should not be disclosed or shared to the public.

Please accept the assurances of the highest regards of the Director-General/CEO.

[Name of Signatory]

[Designation]

For: Director General/CEO

PARTICIPATING STAKEHOLDERS IN THE INVESTIGATION [List all stakeholders here]

- a. Nigeria Civil Aviation Authority (NCAA)
- b.
- c.

Please forward acknowledgements of receipt of this letter to: commissioner@aib.gov.ng,
cc: alfawals@aib.gov.ng, danrakadayyabu@aib.gov.ng, sani.kabir@aib.gov.ng