

ACCIDENT INVESTIGATION BUREAU



SAFETY HOUSE, NNAMDI AZIKIWE INTERNATIONAL AIRPORT P.M.B. 7009 GARKI FCT- ABUJA; NIGERIA

Note.— In this checklist, the following terms have the meaning indicated below:

- International occurrences: *accidents and incidents occurring in the territory of a Contracting State to aircraft registered in another Contracting State.*
- Domestic occurrences: *accidents and incidents occurring in the territory of the State of Registry.*
- Other occurrences: *accidents and incidents occurring in the territory of a non-Contracting State, or outside the territory of any State.*

NOTIFICATION AND REPORTING CHECKLIST			
1. ACCIDENTS, SERIOUS INCIDENTS AND INCIDENTS TO BE INVESTIGATED			
From	For AIB	Send to	ICAO Annex 13 reference
State of Occurrence	International occurrences: all aircraft	State of Registry State of Operator State of Design State of manufacture ICAO (when aircraft over 2 250 kg or is a turbo-powered aeroplane)	4.1
State of Registry	Domestic and other occurrences	State of Operator State of Design State of manufacture ICAO (when aircraft over 2 250 kg or is a turbo-powered aeroplane)	4.8

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NOTIFICATION AND REPORTING CHECKLIST

2. FINAL REPORT

Accidents and incidents wherever they occurred

From	Type of report	Concerning	Send to	ICAO Annex 13 reference
State conducting the investigation	FINAL REPORT	All aircraft	State instituting the investigation State of Registry State of the Operator State of Design State of Manufacture Other States participating in the investigation State having suffered fatalities or serious injuries to its citizens State providing information, significant facilities or experts	6.4
		Aircraft over 5 700 kg	ICAO	6.7

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3. ADREP REPORT

Accidents and incidents wherever they occurred

From	Type of report	Concerning	Send to	ICAO Annex 13 reference
State conducting the investigation	PRELIMINARY REPORT	Accidents to aircraft over 2 250 kg	State of Registry or State of Occurrence State of the Operator State of Design State of Manufacture State providing information, significant facilities or experts ICAO	7.1
		Accidents to aircraft of 2 250 kg or less if airworthiness or matters of interest are involved	Same as above, except ICAO	7.2
	ACCIDENT DATA REPORT	Accidents to aircraft over 2 250 kg	ICAO	7.5
	INCIDENT DATA REPORT	Incidents to aircraft over 5 700 kg	ICAO	7.7

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NOTIFICATION AND REPORTING CHECKLIST

4. ACCIDENT PREVENTION MEASURES

Safety matters of interest to other States

From	Type	Concerning	Send to	ICAO Annex 13 reference
States making safety recommendations	Safety recommendations	Recommendations made to another State	Accident investigation authority in that State	6.8 8.3
		ICAO documents	ICAO	6.9