ACCIDENT INVESTIGATION BUREAU



SAFETY HOUSE, NNAMDI AZIKIWE INTERNATIONAL AIRPORT P.M.B. 7009 GARKI FCT- ABUJA; NIGERIA

INVESTIGATION EVENT CHECKLIST

INVESTIGATION NUMBER	AIRCRAFT TYPE / REGISTRATION MARKS/ OPERATOR
III TO THOM TO THE TOTAL TOTAL TO THE TOTAL TOTAL TOTAL TO THE TOTAL TOTAL TOTAL TOTAL TOTAL TOTAL THE TOTAL TO THE TOTAL	7 interest in the 27 Keeper of the water of the control of the con
DATE	COMPLETED BY
BALL	CONTRACTED BY

Otatus	Description
Status	·
Complete N/A	Make hotel and travel reservations
Complete N/A	Complete initial notification form for the accident
Complete N/A	Identify accident site terrain and climate
Complete N/A	Identify on scene commander and phone number
Complete N/A	Coordinate initial site security with local authorities
Complete N/A	Coordinate toxicology and autopsy for the pilot
Complete N/A	Coordinate time and place of media briefings
Complete N/A	Secure weather, airport, aircraft, and pilot information
Complete N/A	Print maps and get directions to the accident site
Complete N/A	Identify insurance adjuster's name and phone number
Complete N/A	Identify party members and coordinate an initial meeting
Complete N/A	Identify key personnel and exchange contact information
Complete N/A	Identify and coordinate special requirements for the investigation
☐ Complete ☐ N/A	Coordinate component recovery and hangar space
Complete N/A	Request radar data and communication transcripts plus audio tapes
Complete N/A	Request pilot briefing information, transcripts and audio tapes
Complete N/A	Request witness names and statements from local authorities
Complete N/A	Recover flight recorders
Complete N/A	Request police and fire department reports, including photos
Complete N/A	Locate <mark>and</mark> review pilot's log book and training records
☐ Complete ☐ N/A	Locate and review airframe, engine, and propeller logbooks
☐ Complete ☐ N/A	Establish an out-briefing date, time, and place
Complete N/A	Photograph the site from a minimum of eight points
☐ Complete ☐ N/A	Document terrain, weather and vegetation at the site
☐ Complete ☐ N/A	Document position and altitude of major components
Complete N/A	Document wreckage distribution and impact markings
☐ Complete ☐ N/A	Document airframe impact, fire and aerodynamic damage
☐ Complete ☐ N/A	Document propeller or turbine blade signatures
☐ Complete ☐ N/A	Document airframe, engine and propeller data plate information
☐ Complete ☐ N/A	Document flight control positions and establish continuity
☐ Complete ☐ N/A	Document lifting device positions and settings
☐ Complete ☐ N/A	Document engine control positions and establish continuity
☐ Complete ☐ N/A	Document pressurization system and settings
☐ Complete ☐ N/A	Document landing gear system positions and settings
☐ Complete ☐ N/A	Document flight instruments and avionics
☐ Complete ☐ N/A	Document switches and circuit breakers positions
☐ Complete ☐ N/A	Document engine instruments and systems instruments
Complete N/A	Document warning lights and annunciator statuses
☐ Complete ☐ N/A	Document oxygen system and establish continuity
Complete N/A	Document hydraulic system and establish continuity
Complete N/A	Document fuel system and establish continuity
Complete N/A	Document power-plant and accessory items
Complete N/A	Interviews (crew, ops and maintenance personnel) and request written statements
Complete N/A	Give the pilot or operator form 001 with instructions
☐ Complete ☐ N/A	Victim identification
Complete N/A	Interviews of next of kin
Complete N/A	Analysis of flight recorders data
☐ Complete ☐ N/A	Interviews (Meteorology)
☐ Complete ☐ N/A	Interviews (ATC and Airport)
☐ Complete ☐ N/A	Interviews (passengers)
☐ Complete ☐ N/A	Crashworthiness
Complete N/A	Aircraft performamnce
☐ Complete ☐ N/A	Firefighting operations

AIB.01.07 Issue: 01 Revision: 01 Date: 22 Sep 2021 Page 1 of 2

ACCIDENT INVESTIGATION BUREAU



SAFETY HOUSE, NNAMDI AZIKIWE INTERNATIONAL AIRPORT P.M.B. 7009 GARKI FCT- ABUJA; NIGERIA

INVESTIGATION EVENT CHECKLIST

Status	Description
☐ Complete ☐ N/A	Coordinate shipping of components for tear-down analysis
☐ Complete ☐ N/A	Wreckage reconstruction
Complete N/A	Analysis and report of operations group
☐ Complete ☐ N/A	Analysis and report of medical/human factors group
☐ Complete ☐ N/A	Analysis and report of witness group
☐ Complete ☐ N/A	Analysis and report of flight recorders group
Complete N/A	Analysis and report of meteorology group
Complete N/A	Analysis and report of ATC and Airport group
☐ Complete ☐ N/A	Analysis and report of survivability group
☐ Complete ☐ N/A	Analysis and report of cabin safety group
☐ Complete ☐ N/A	Analysis and report of maintenance and records group
☐ Complete ☐ N/A	Analysis and report of system group
☐ Complete ☐ N/A	Analysis and report of structures group
Complete N/A	Analysis and report of powerplants group
☐ Complete ☐ N/A	Analysis and report of ste survey group
Complete N/A	Analysis and report of photo/video/drone group
Complete N/A	Operations anlysis and findings
Complete N/A	Technical analysis and findings
Complete N/A	Collect data and field notes from all party members
Complete N/A	Coordinate future meetings with party members
Complete N/A	Complete party form including signatures
Complete N/A	Report of the investigator-in-charge
Complete N/A	Complete field notes prior to releasing the wreckage
Complete N/A	Complete wreckage release form including signatures
Complete N/A	Copy all information and distribute it to party members
Complete N/A	Request reimbursement for travel, overtime, and expenditures
Complete N/A	Troquest fermionisement for travel, evertime, and experiances
Complete N/A	
☐ Complete ☐ N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
☐ Complete ☐ N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
Complete N/A	
☐ Complete ☐ N/A	

AIB.01.07 Issue: 01 Revision: 01 Date: 22 Sep 2021 Page 2 of 2