

NIGERIAN SAFETY INVESTIGATION BUREAU

SAFETY HOUSE, NNAMDI AZIKIWE INTERNATIONAL AIRPORT P.M.B. 7009 GARKI FCT- ABUJA; NIGERIA



INVESTIGATION EVENT CHECKLIST

INVESTIGATION NUMBER	AIRCRAFT TYPE / REGISTRATION MARKS/ OPERATOR
DATE	COMPLETED BY

Status	Description
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Make hotel and travel reservations
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Complete initial notification form for the accident
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Identify accident site terrain and climate
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Identify on scene commander and phone number
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Coordinate initial site security with local authorities
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Coordinate toxicology and autopsy for the pilot
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Coordinate time and place of media briefings
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Secure weather, airport, aircraft, and pilot information
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Print maps and get directions to the accident site
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Identify insurance adjuster's name and phone number
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Identify party members and coordinate an initial meeting
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Identify key personnel and exchange contact information
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Identify and coordinate special requirements for the investigation
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Coordinate component recovery and hangar space
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Request radar data and communication transcripts plus audio tapes
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Request pilot briefing information, transcripts and audio tapes
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Request witness names and statements from local authorities
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Recover flight recorders
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Request police and fire department reports, including photos
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Locate and review pilot's log book and training records
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Locate and review airframe, engine, and propeller logbooks
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Establish an out-briefing date, time, and place
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Photograph the site from a minimum of eight points
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document terrain, weather and vegetation at the site
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document position and altitude of major components
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document wreckage distribution and impact markings
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document airframe impact, fire and aerodynamic damage
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document propeller or turbine blade signatures
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document airframe, engine and propeller data plate information
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document flight control positions and establish continuity
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document lifting device positions and settings
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document engine control positions and establish continuity
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document pressurization system and settings
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document landing gear system positions and settings
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document flight instruments and avionics
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document switches and circuit breakers positions
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document engine instruments and systems instruments
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document warning lights and annunciator statuses
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document oxygen system and establish continuity
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document hydraulic system and establish continuity
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document fuel system and establish continuity
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Document power-plant and accessory items
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Interviews (crew, ops and maintenance personnel) and request written statements
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Give the pilot or operator form 001 with instructions
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Victim identification
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Interviews of next of kin
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Analysis of flight recorders data
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Interviews (Meteorology)
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Interviews (ATC and Airport)
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Interviews (passengers)
<input type="checkbox"/> Complete <input type="checkbox"/> N/A	Crashworthiness



INVESTIGATION EVENT CHECKLIST

<input type="checkbox"/> Complete	<input type="checkbox"/> N/A
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